

National Association of Credit Management  
8840 Columbia 100 Parkway  
Columbia, MD 21045-2158



Your participation in the evaluation process enables the National Association of Credit Management (NACM) to monitor the quality of its program. This form must be completed by all students at the end of the course. A student volunteer will collect all completed forms and seal them in the official NACM envelope provided by the instructor. The instructor will mail the sealed envelope to the Education Department Registrar with the grade roster.

## Student Course Evaluation

Instructor's name \_\_\_\_\_ Course sponsor/affiliate \_\_\_\_\_

Course name \_\_\_\_\_ Year \_\_\_\_\_ Session: ☐ Spring ☐ Fall

Choose only one answer for each question and fill in the appropriate circle completely. If you are unable to answer a question, leave it blank.

Choose only one answer for each question and fill in the appropriate circle completely.

### PART A: THE COURSE

#### To what extent:

- |  | Poor | Fair | Satisfactory | Good | Excellent |
|--|------|------|--------------|------|-----------|
| 1. did this course meet the stated course objectives?  | ①    | ②    | ③            | ④    | ⑤         |
| 2. were the prerequisite requirements appropriate?   | ①    | ②    | ③            | ④    | ⑤         |
| 3. did the program materials contribute to the achievement of the learning objectives?   | ①    | ②    | ③            | ④    | ⑤         |
| 4. was the program content timely and relevant?  | ①    | ②    | ③            | ④    | ⑤         |
| 5. were the time allocations appropriate?  | ①    | ②    | ③            | ④    | ⑤         |
| 6. How strongly would you recommend this course to a friend?   |      |      |              |      |           |
| <div>○ Not at all                                      ○ Quite strongly</div> <div>○ Not very much                                      ○ Highly recommend</div> <div>○ Somewhat strongly</div>  |      |      |              |      |           |
| 7. How likely are you to take another course offered by NACM?  |      |      |              |      |           |
| <div>○ Not at all                                      ○ Probably</div> <div>○ Unlikely                                      ○ Positively</div> <div>○ Possibly</div>  |      |      |              |      |           |
| 8. What was the main reason for taking this course?  |      |      |              |      |           |
| <div>○ Required for my job/program                                      ○ Preparing for or change career</div> <div>○ Personal enrichment                                      ○ License or certification requirements</div> <div>○ Seeking an NACM professional                                      ○ Other: _____</div> <div>Designation (CBA, CBF)</div> |      |      |              |      |           |

Choose only one answer for each question and fill in the appropriate circle completely. If you are unable to answer a question, leave it blank.

**PART B: THE INSTRUCTOR**

To what extent did the instructor:

- |   | Poor | Fair | Satisfactory | Good | Excellent |
|---|------|------|--------------|------|-----------|
| 9. show knowledge and command of the subject matter?  | ①    | ②    | ③            | ④    | ⑤         |
| 10. come prepared for class?  | ①    | ②    | ③            | ④    | ⑤         |
| 11. explain information clearly?  | ①    | ②    | ③            | ④    | ⑤         |
| 12. encourage student participation?  | ①    | ②    | ③            | ④    | ⑤         |
| 13. explain the eligibility requirements for the Credit Business Associate (CBA) or Credit Business Fellow (CBF) examination? | ①    | ②    | ③            | ④    | ⑤         |

**PART C: OVERALL RATINGS**

- |  |   |   |   |   |   |
|--|---|---|---|---|---|
| 14. What is the overall rating you would give this COURSE?     | ① | ② | ③ | ④ | ⑤ |
| 15. What is the overall rating you would give this INSTRUCTOR? | ① | ② | ③ | ④ | ⑤ |

Your Name & Company:

**PART D: SUGGESTIONS**

How could this course be improved? Please write comments and suggestions in the space provided below.

THANK YOU!